

**Dayspring Christian Academy
National Honor Society**

DCA Teacher Recommendation Form: Character (2 required)

Deadline for completed forms: 3 p.m. on Wednesday, May 6, 2020, to NHS adviser Mrs. Hurley via Word doc. attachment: dhurley@dayspringchristian.com.

This form may not be completed by a family member or an NHS Advisory Council member (Mrs. Frick, Mrs. Henry, Mr. Schwartz, Mr. Stone, Mr. Yunkin) or Mrs. Hurley.

Name of Student: **Grade:**
Name of Teacher: **Date you received the request:**

I. DEFINITION:

- A. Promptly meets individual deadlines and responsibilities
- B. Demonstrates the **highest** standards of honesty, reliability, fairness, and civility
- C. Adheres to school rules and regulations (i.e., attendance, tardiness, truancy, conduct, etc.)

II. PROCEDURE

- A. The candidate will submit a Character form to two faculty members who have had the candidate **in class** during the **current year or last year** and should allow at least one week for a teacher to complete the recommendation form and submit it.
- B. The faculty member will use the descriptions below to evaluate the student.
- C. Each faculty member will email the completed recommendation form(s) to Mrs. Hurley.

Rating: 1 = exceptional 2 = above average 3 = average 4 = unacceptable [n/o = not applicable or not observed]

1	2	3	4	
				-Takes criticism willingly and accepts recommendations graciously
				-Exemplifies desirable qualities of conduct with consistency (cheerfulness, reliability, friendliness, poise, stability, etc.)
				-Upholds biblical principles of conscience, honesty morality, and ethics
				-Supports school standards (property, programs, uniform, technology, office, halls, etc.)
				-Demonstrates humility toward—and respect for--authority
				-Shows courtesy, concern, and respect for others
				-Engages productively during instruction, observes classroom rules, and demonstrates punctuality and faithfulness in assignment completion
				-Maintains academic honesty
				-Shows leadership by taking initiative in the classroom (group projects, discussions, etc.)

Additional comments: